

# Privacy Policy

## Troost Transport Middelharnis bv

This statement provides information on how our office handles personal data processed in the context of its activities and services.

The privacy statement is applicable to all site visits, transactions and agreements with Troost Transport Middelharnis BV, Van der Waalsweg 17, 3241 ME MIDDELHARNIS

Chamber of Commerce: 23062392

Email address: [info@troostgroup.eu](mailto:info@troostgroup.eu) website: [www.troostgroup.eu](http://www.troostgroup.eu)

Troost Transport Middelharnis BV (*hereinafter also referred to as TTM B.V.*) attaches a great deal of importance to the protection of your personal data. We do everything we can to safeguard your privacy and therefore treat personal data with great care. In all cases, TTM complies with applicable legislation and regulations, including the General Data Protection Regulation. This implies, in any case:

- That we process your personal data in accordance with the purpose for which they have been provided, these purposes and type of personal data are described in this Privacy Policy;
- That the processing of your personal data is limited to that data that is required, as a minimum, for the purposes for which it is processed;
- That we will ask for your explicit consent if we need it for the processing of your personal data;
- That we have taken appropriate technical and organisational measures to ensure the security of your personal data;
- That we do not pass on personal data to other parties, unless this is necessary for the execution of the purposes for which they were provided;
- That we are aware of your rights with regard to your personal data, and want to draw your attention to this and respect it.

TTM B.V. is responsible for the processing of your personal data. If you have any questions or wish to contact us after reviewing our Privacy Policy, or in a more general sense, this can be done via the contact details at the end of this document.

## Processing personal data of a supplier or customers

Troost Transport Middelharnis BV processes the personal data of customers or suppliers for the following purposes:

- Administrative purposes;
- Communication about the order and/or invitations;
- Implementation or issuing an order.

For the above purposes, TTM B.V. may request the following personal data from you:

- First name;
- Prefix;
- Surname;
- Bank details (IBAN, BIC)
- CoC number
- VAT number
- (Business) Phone number;
- (Business) Email address;
- Sex.

Troost Transport B.V. needs your data in order to maintain the administration, to contact you in order to be able to fulfil our obligations arising from the agreements made and to store correspondence data.

TTM .B.V. Uses your data for the purposes of:

- the execution of agreements, transactions and services;
- customer management;
- communication about the order;
- newsletters;
- product and service development;
- administrative purposes;
- staff administration;
- interview process;

Without this information, TTM B.V. cannot do its work properly and therefore cannot be of service to you. As a result, the provision of personal data is a condition for entering into an agreement with TTM B.V. By placing an order, you also give permission to use the personal data you provide for administrative processing, such as sending an order confirmation, an invoice and possibly a reminder or warning.

## Receipt of personal data

Troost Transport Middelharnis B.V. processes your data in a database, TTM B.V. only uses this for the processing of products and services. TTM B.V.'s database is protected according to European standards.

## Provision to third parties

We never pass on personal data to other parties with whom we have not concluded a data processing agreement. We will, of course, make the necessary arrangements with these parties (processors) to guarantee the security of your personal data. Furthermore, we will not pass on the information provided by you to other parties, unless required and permitted to do so by law. An example of this is if the police request (personal) data from us as part of an investigation. In such a case, we must cooperate and are therefore obliged to provide this information. We may also share personal data with third parties if you give us your written permission to do so

## Within the EU

We do not provide any personal data to parties established outside the EU.

## Minors

We only process the personal data of minors (persons under the age of 16) if written permission has been given by the parent, guardian or legal representative.

## Retention period

Troost Transport Middelharnis BV does not store personal data for longer than is necessary for the purpose for which they have been provided or are required by law.

## Safety devices

We have taken the appropriate technical and organisational measures to protect your personal data against unlawful processing; for example, we have taken the following measures;

- All persons who can access your data on behalf of TTM B.V. are bound by the duty of confidentiality.
- We have a username and password policy on all our systems;
- We pseudonymise and encrypt personal data if there is reason to do so;
- We make backups of the personal data in order to be able to recover them in the event of physical or technical incidents;
- We regularly test and evaluate our measures;
- Our employees have been informed about the importance of the protection of personal data.

## Your rights concerning your data

You have the right to inspect, correct or delete the personal data we have received from you. You can also object to the processing of your personal data (or a part thereof) by us or by one of our processors. You also have the right to have the data provided by you transferred by us to yourself or on your instructions directly to another party. We can also request proof of identity before we undertake any of the above requests.

## Data security

TTM B.V. makes use of thorough safety procedures for the protection of the processed data, among other things to prevent unauthorised parties from gaining unintentional access to this data. TTM B.V. therefore uses an SSL security certificate and uses an internet company in the Netherlands for its website; this company has secured the servers well; your data is secured according to the applicable security standards.

## Social Media Buttons

There may be a number of social media Buttons on our website to make it as easy as possible to share messages. These social media channels work with cookies and adhere to the EU-US privacy shield.

We make use of it:

- Twitter
- You Tube
- Facebook

## Cookies

There are two types of cookies on the website:

### - Functional cookies :

The main purpose of these cookies is to save you time and effort. For example, if you customize a web page or navigate a website, cookies remember the settings and preferences you have chosen for future use. If you again visit the website in the future, the previously entered data may be retrieved by the cookies, which makes it easy for you to make full use of the capabilities of the website as you had previously set them up.

### - Analytical cookies (Google Analytics):

These cookies provide an insight into how the website is used. Google analyses the information it obtains for us. The visitor's privacy remains guaranteed with these analytical cookies. This data allows us to optimise our website and enables us to improve the user experience for you as a visitor. Google is an American company that stores its data on American servers. Google thus complies with the EU-US Privacy Shield Principles.

These cookies are automatically accepted, but you can change the settings of your browser so that cookies, if desired, are not accepted. If you choose not to accept cookies, you may not be able to take full advantage of the interactive features of this website or other sites you visit.

## Complaints

If you have a complaint about the processing of your personal data, please contact us directly. We find it very annoying if we are unable work together to resolve any issues. You always have the right to lodge a complaint with the Dutch Data Protection Authority (Autoriteit Persoonsgegevens), which is the regulatory authority for the protection of privacy.

## Questions

If you have any questions or comments regarding our Privacy Statement, please contact us!

## Contact details

*Troost Transport Middelharnis BV*



van der Waalsweg 17  
3241 ME Middelharnis

Tel : Telephone: 0031 (0)187 485657

Mail : [info@troostgroup.eu](mailto:info@troostgroup.eu)